

OPP-9-6243
October 3, 1979

MEMORANDUM FOR: DDA ADP Control Officers

STAT FROM : [REDACTED]
P Division
Office of Data Processing

STAT VIA : [REDACTED]
Chief, P Division **DD**
Office of Data Processing

SUBJECT : Instruction for Preparation of Project
MERCURY Requirements

1. You have been briefed on the objectives of the Office of Communications project MERCURY. In order to form the DDA requirements for this project, it is requested that you state your Office requirements to us in the following format for each project or system. We would appreciate the return of your requirements to me by 26 October, 1979.

2. For each project, please state:

- a. A short description of the requirement;
- b. The type of data to be transmitted (i.e. cables, terminal to computer, computer to computer, etc.);
- c. Nature of the data (narrative, computer data, etc.);
- d. The volume of the data per transmission;
- e. The frequency of each type of transmission;
- f. The classification of the data;
- g. The priority of the transmissions;
- h. Type of response expected, if any;
- i. Priority of response;
- j. Additional information not covered above.

Section

UNCLASSIFIED

3. If you have any questions regarding this project or
your response, you may contact me on extension

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DISTRIBUTION:

- 1 - each Addressee
- 2 - ODP Registry
- 1 - DD/A
- 1 - originator
- 1 - DD/Chrono

UNCLASSIFIED

OFFICE OF LOGISTICS

I

a. Logistics Materiel Management System -

Requisitions from the field. Requisitions will be transmitted electronically from stations around the world.

b. Terminal to Computer or Computer to Computer

c. Computer Data

d. 500 - 2000 Characters per Requisition.

Requisitions may be sent in batches of 5 to 50.

e. Several times per day or nightly depending on the implimentation.

f. Top Secret

g. Routine for terminal to computer overnight for batch

h. An indication that the requisition or batch has been received

i. Routine

OFFICE OF LOGISTICS
II

- a. Logistics Materiel Management System -
 - Logistics Officer interaction. Logistics Officers at stations around the world will access the Materiel Management for requisition status and materiel availability
- b. Terminal to Computer
- c. Queries, computer data
- d. 10 - 500 characters
- e. 10 - 30 per day per station
- f. Top Secret
- g. High
- h. Computer data returned
- i. High

OFFICE OF LOGISTICS

III

a. Logistics Materiel Management System -

Communication with Component Materiel Management Systems. Components outside the DC area will transmit data to and receive data from the Logistics Materiel Management System.

- b. Computer to Computer
- c. Computer data
- d. Up to 500,000 characters per batch
- e. Nightly
- f. Top Secret
- g. Overnight
- h. Indication that a batch has been received
- i. Routine

OFFICE OF LOGISTICS

IV

- a. Logistics Materiel Management System -
Property accounting and support to the small field station. The Logistics Officer will communicate with a central system rather than maintain a component system.
- b. Terminal to Computer
- c. Computer data, queries
- d. 10 - 500 characters
- e. 10 - 20 per day per station
- f. Top Secret
- g. High
- h. Computer data returned
- i. High

OFFICE OF LOGISTICS

V

- a. Engineering Support and Space Configuration System -
Engineers and Logistics Officers outside the DC area will use a Headquarters based system to do engineering computations and to record space allocation.
- b. Terminal to Computer
- c. Computer data, queries
- d. 100 - 1000 characters per transmission
- e. 5 - 20 per day per station
- f. Top Secret
- g. High
- h. Computer data returned
- i. High

OFFICE OF LOGISTICS

VI

- a. CONIF - Communication with [] Office

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[] will maintain a small staff to input to
and query the CONIF database

- b. Terminal to Computer, Computer to Computer
- c. Computer data
- d. 20 - 1000 characters per entry
- e. 100 - 300 transmissions per day - some data could
be collected for batch transmission at night
- f. Top Secret
- g. High for terminal to computer
Routine or overnight for computer to computer
- h. Response to a query
An indication that a batch has been received
- i. High for queries
Routine or overnight for batch transmission

OFFICE OF LOGISTICS

VII

- a. Electronic Transmission of reports to the field.

Reports currently produced by ETECS could be broken into segments and transmitted to the field as cables.
- b. Cables
- c. Narrative
- d. - i. Individual report customers will have to be surveyed for this information

budget for supplies and equipment designated as OTS cognizant. Budget responsibility covers procurement of shelf available or direct purchase items, establishment of initial inventory levels, or for significant increases in inventory levels of existing stocks. Directorates are responsible for providing OTS with requirements for agent communications and other cognizant technical equipment. In addition, OTS will justify and budget for establishing initial inventory levels for newly developed equipment or for significant increases in inventory levels of existing OTS cognizant equipment.

- b. The Office of SIGINT Operations (OSO) will budget for [redacted] material which they withdraw from the logistics system or which is directly procured. OSO will justify and budget for establishing initial inventory levels or for significant increases in inventory levels of existing stocks of such equipment.

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c. [redacted]

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- d. Transfer of Equipment to Foreign Governments. Sponsoring components will budget for nonreimbursable transfers of cognizant equipment to foreign governments.

6. Communications Equipment and Services

- a. Standard Communications Services. The Office of Communications (OC) will budget for operation of the Agency's general message network, Headquarters Area telephone, secure voice, facsimile data, TWX, and message dissemination systems and services. OC will also budget for modernization of previously approved and installed systems and services. However, initial costs in connection with new or expanded requirements for site preparation, installation, rental and/or purchase of necessary equipment and circuitry will be

charged to the requesting component if OC has not had sufficient time to incorporate new requirements into its program. Thus, requesting components will pay all costs until funds can be made available in the OC budget.

- b. Telephone Services. OC will budget for all telephone services within the Headquarters Area, including switchboard and service charges, installation costs, long-distance tolls and nonpublished telephone service from other Government agency switchboards. Operating components will budget for telephone services of overseas activities.

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- c. Communications Equipment Transfers. Sponsoring components will budget for nonreimbursable transfers of communications equipment to foreign governments.

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